**MOBILITY AGREEMENT**

**between**

**THE UNIVERSITY OF CATANIA - Italy**

**and**

**UNIVERSITY OF ……….. - Country**

[Please fill in the yellow sections only]

**1.PURPOSE**

The objective of this agreement is to establish specific cooperation between the above mentioned Universities**.** This agreement establishes the exchange of [undergraduate/postgraduate/doctoral] students and [professors/researchers] between the partner institutions.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Activities** | **Number UNICT outgoing mobilities** | **Period**  **for each mobility** | **Number of**  **……….**  **outgoing**  **mobilities** | **Period**  **for each mobility** |
| Visiting students for study |  | *Months* |  | *Months* |
| Visiting students for traineeship |  | *Months* |  | *Months* |
| Visiting professors |  | *Days* |  | *Days* |
| Visiting researchers |  | *Days* |  | *Days* |

**2.STUDENTS EXCHANGE**

The purpose of each student exchange is to enable **[undergraduate/postgraduate/doctoral]** students to undertake study, traineeship or research periods abroad. Students are expected to fulfil the degree requirements of their own university as outlined in their own educational program*.* It is the responsibility of each participant in the exchange to obtain official approval by the home institution for the study/training activity to be performed at the host institution.

According to the availability of suitable candidates, the University of Catania and …………… will send and receive students for the full academic year or for a semester for the minimum length described in the following scheme:

|  |  |  |
| --- | --- | --- |
| **Level** | **Study/Thesis (months)** | **Traineeship (months)** |
| **Undergraduate** | **3** | **1** |
| **Postgraduate** | **3** | **2** |
| **Doctoral and Specialisation schools** | **1** | **1** |

The maximum length of the exchange period for each student shall be one academic year. Student’s mobilities may not be extended beyond the maximum exchange period. Any extension of stay must be approved by both participating institutions. In any given year, either university may reduce the amount of student exchanges, incoming or outgoing, on the basis of mutual reciprocity.

**3.PROFESSORS/RESEARCHERS EXCHANGE**

According to the availability of suitable candidates, the University of Catania and ……. will send and receive professors/researchers for visiting periods. In any given year, either university may reduce the amount of professor/researcher exchanges, incoming or outgoing, on the basis of mutual reciprocity.

**4.SELECTION OF STUDENTS AND PROFESSORS/RESEARCHERS**

Each institution is in charge of selecting students professors and researchers, according to internal rules. In accordance with applicable law, the host institution reserves to our departments the right to exclude students from restricted enrolment program, courses, or modules. Every academic year the host department will notify home institutions of any restrictions.

**5. RESPONSIBILITIES OF THE PARTICIPATING INSTITUTIONS**

In accordance with this agreement, University of Catania  and ……….. agree to enroll students as “exchange students” for up to one academic year. The host department will provide exchange students, professors and researchers with access to services and assistance to support their exchange experience.

University of Catania and ……… will ensure equality of opportunity for all incoming students, professors and researchers, including reasonable adjustments where necessary. Any specific student requirement will be communicated to the host institution at the time of nomination.

In the event of complaints and/or appeals, the regulations of the host institution will be followed. However, there will be collaboration between both institutions and the student to come to a mutual solution.

The host department will provide the home institution with transcripts and other relevant documents indicating courses and examinations taken and grades assigned as soon as reasonably practicable following the conclusion of the student’s participation in the exchange program. Grading shall be the responsibility of the host department in accordance with its policies and recognition procedures.

**6. FINANCIAL RESPONSIBILITY OF PARTICIPATING INSTITUTIONS**

Each exchange student shall be provided, without further payment to the host institution, with:

* Tuition fee waiver
* Guidance and Programs Induction by the host department
* Welcome and support by the host department
* Copy of transcript released by the host department

**7. FINANCIAL RESPONSIBILITIES OF BENEFICIARIES**

Each student/professor/researcher participating in the exchange programs shall meet the full-costs related to:

* Travel documents and visas
* Travel to and from the host country
* Living and subsistence expenses
* Accommodation fees at the host institution
* Cost of health insurance at the host institution (if required)
* Non-tuition course related fees, including book and academic supplies, study materials costs, lab fees, field trip and excursion fees
* All other debts, fines or financial penalties incurred during the course of the exchange.

Therefore exchange students will only pay tuition-related fees to their home institution and will be waived of tuition fees at the host institution.

All students/professors/researchers will abide by the policies, procedures, rules and regulations of the host institution during the period of the exchange.

University of Catania and ……. agree to respect the privacy regulations adopted by both institutions.

**8. TERMS OF AGREEMENT AND AMENDMENT**

University of Catania and …… shall undertake all reasonable measures to give maximum effect to this exchange program. This agreement shall remain in force for a period of five (5) years from [month] [year], provided that it may be revised, terminated or suspended giving six (6) months written notice to the other partner and that any such termination shall be without detriment to students/professors/researchers already undertaking an exchange mobility under this agreement. Such action will only be taken after mutual consultation and both parties shall agree on any measures that may be necessary to ensure this outcome.

|  |  |  |
| --- | --- | --- |
|  | Contact office | Contact professor |
| University of Catania | International Mobility Office  Piazza Università, 16  95131 Catania  Palazzo Sangiuliano – I piano  umi@unict.it | Name  Address  E mail |
| University of ……….. | Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  E mail \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  E mail \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

UNIVERSITY OF CATANIA UNIVERSITY OF ……………………………………..…..

ITALY ……………………………….

Rector Rector

Prof. Prof.