

HOST INSTITUTION HEAD PAPER

ERASMUS+ PROGRAMME – KEY ACTION 1

STAFF MOBILITY FOR TRAINING (STT)

a. y. 20\_\_ /20\_\_

To be sent to

Dr.

\_\_\_\_\_

E-mail

\_\_\_\_\_

**Invitation Letter for Erasmus Staff Mobility for training**

It is hereby confirmed that Dr \_\_\_\_\_ from the University of Catania (Department of \_\_\_\_\_ ) is officially invited at the University of \_\_\_\_\_, Department/School/Faculty \_\_\_\_\_ within the framework of the Erasmus+ Programme, training mobility Action.

The training activities will be scheduled from \_\_\_\_\_ to \_\_\_\_\_ (n. days \_\_\_\_\_ excluding travel). The invited staff will perform the training activity as follow:

**Type of activity:**

- Training on the job       Training course
- Job shadowing       Staff week

**Field of Interest:** \_\_\_\_\_

**Number of training hours** (minimum 8 hours per week): \_\_\_\_\_

**Language of instruction:** \_\_\_\_\_

**The receiving institution**

Name of the responsible person: \_\_\_\_\_

Function: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Stamp: \_\_\_\_\_