Invitation Letter for Erasmus Staff Mobility for training

It is hereby confirmed that Dr. _________________________ from the University of Catania (Department of ____________________________) is officially invited at the University of _____________________, Department/School/Faculty ____________________________ within the framework of the Erasmus+ Programme, training mobility Action.

The training activities will be scheduled from ____________ to ____________ (n. days ____________ excluding travel). The invited staff will perform the training activity as follow:

Type of activity:

☐ Training on the job
☐ Training course
☐ Job shadowing
☐ Staff week

Field of Interest:__________________________________________________________

Number of training hours (minimum 8 hours per week):__________________________

Language of instruction:____________________________________________________

The receiving institution
Name of the responsible person: _________________________
Function: ______________________________________________
Signature: ______________________________________________
Date: ______________________________________________
Stamp: ______________________________________________