

## **HOW TO ENROL IN A MASTER DEGREE COURSE – EU STUDENTS, NON EU WITH STAY PERMIT AND ITALIANS WITH FOREIGN TITLE**

Master degree courses are aimed at providing students with an advanced level of education for the exercise of a highly qualified activity in specific areas.

Master Degree courses last 2 years, and the degree is awarded to students who have earned 120 credits.

Every study programme sets an annual quota of places available for non-EU students.

Students that want to enrol in a Master degree course must possess a suitable foreign university or post-secondary qualification (Bachelor Degree).

Second Cycle Degree Programmes may be open access with assessment of curricular requirements and personal competencies and skills, or restricted access that means to enrol you must pass an entrance exam.

For all Second Cycle Degree Programmes, whether open or restricted access, registration involves:

- the validation of your qualification;
- Assessment of requirements;

The requirements and personal competencies and skills may vary from programme to programme.

You can have a preliminary assessment of your educational background in order to know if your bachelor degree can qualify for the application. In this way you can obtain an eligibility letter for enrolment.

These are the step to follow if you want to enrol in a Master degree course at the University of Catania:

### **Before departure:**

1. Contact an ENIC/NARIC evaluation center in order to obtain a “**Statement of comparability**” of your University qualification and secondary school leaving qualification. The procedure is online, you can do it through [our reserved page on Cimea](#) web site.

If you prefer you can eventually contact the Italian Embassy in the country where the qualification was awarded in order to obtain the “**Dichiarazione di valore in loco**” (you’ve to ask it both for the Bachelor Degree and for the high school diploma).

2. **Fill in** our online form for the evaluation of application by entering your personal and academic data and upload the required documentation (Copy of the passport, Transcript of records, Statement of comparability and language Certificates are compulsory). There are two forms: the one for [English taught programs](#) and the one for [Italian taught programs](#) .

Once you have entered your data and uploaded the documents submit the online application form for administrative and academic review. You will receive an e-mail (normally within 30 days) informing you of whether or not you can proceed to pre-enrolment.

3. **Ask** the Italian embassy in your country (if you live abroad) or the Agenzia delle Entrate (if you are in Italy but you don’t have it) the release of the Italian Fiscal code
4. **Apply** for pre-enrolment through our website [www.unict.it](http://www.unict.it) once the call has been published (normally in July)
5. **Deliver** the original documents to the foreign students office at least 15 days before admission test
  - a. Secondary school diploma obtained after at least 12 years of schooling;
  - b. Bachelor's Degree or equivalent of a first level academic degree
  - c. University transcript with all the exams taken (Diploma supplement if available). Besides this transcript, we also need the content description of each exam taken written on the University's official letterhead stationary or validated with the University stamp.

All documents must be **officially translated** into Italian and **authenticated** by the Italian consular authority of the country in which they were issued. Each degree/diploma/title must be accompanied by the “**Statement of Comparability**” or the “**Dichiarazione di valore in loco**” (Certificate of qualification or diploma), issued by the Italian Embassy in the country where the qualification was awarded.

6. **Take** admission test if you choose a restricted entry program
7. Once you have passed admission test **fill in the enrolment application form** and pay the enrolment fee

**For any further information please contact the Foreign Study Office P.zza Bellini, 19 2<sup>nd</sup> floor [sestat@unict.it](mailto:sestat@unict.it) telephone: 00390957307296.**