

CALL FOR APPLICATIONS No. 3151 – JUNIOR TUTORING – INTERNATIONAL TUTORS – 8 COLLABORATIONS

Article 1

- For the 2026/27 academic year, the University of Catania intends to establish 8 collaboration positions aimed at promoting tutoring activities under Article 13 of Law No. 341 of 19.11.1990, as well as supplementary, preparatory and remedial teaching activities, pursuant to Article 1, point b) of Law No. 170 of 11 July 2003.
- These collaborations exclude teaching activities under Article 12 of Law No. 341 of 19 November 1990, the conducting of examinations, and the assumption of administrative responsibilities.

Each collaboration will last 105 hours and is open to:

- students enrolled, for A.Y. 2026/27, in master's degree programmes (laurea magistrale) at the University of Catania;
- students enrolled, for A.Y. 2026/27, in the 4th and 5th year of single-cycle master's degree programmes (laurea magistrale a ciclo unico) at the University of Catania;
- students duly enrolled, for A.Y. 2025/26, in master's degree programmes who are in the position of final-year graduating students (laureandi).

They are allocated as follows:

- 5 collaboration positions of 105 hours each – for tutoring, welcome/reception activities, administrative support and assistance with university integration for international students – reserved for students enrolled in master's and single-cycle master's degree programmes in the Scientific and Technical-Scientific area;
- 1 collaboration position of 105 hours – for the same activities – reserved for students enrolled in master's and single-cycle master's degree programmes in the Medical area;
- 2 collaboration positions of 105 hours each – for the same activities – reserved for students enrolled in master's and single-cycle master's degree programmes in the Economic, Social and Humanities area.

Article 2

The remuneration for each hour of collaboration is set at €9.89 (nine euros and eighty-nine cents), inclusive of charges borne by the administration.

This payment is exempt from tax pursuant to Article 13 of Law No. 390 of 2 December 1991 and Article 16, letter a) of Law No. 388 of 23 December 2000.

Article 3

Candidates must meet the following eligibility requirements:

- Enrolment, for A.Y. 2026/27, in a master's degree programme or in the 4th/5th year of a single-cycle master's degree programme, or enrolment for A.Y. 2025/26 in a master's degree programme while being in the position of a final-year graduating student;
- Having passed, by the application deadline, at least 45 ECTS credits (CFU) with a weighted average grade of 26/30 or higher for students enrolled in master's degree

programmes, and at least 225 CFU with a weighted average grade of 26/30 or higher for students enrolled in single-cycle master's degree programmes;

- Excellent knowledge of English (certified by an international qualification at level B2 or higher, or enrolment in an English-taught master's degree programme).

Enrolment in the following English-taught master's degree programmes will be considered a preferential qualification: LM-17 Physics, LM-22 Chemical Engineering for Industrial Sustainability, LM-25 Automation Engineering and Control of Complex Systems, LM-26 R Construction Management and Safety, LM-28 Electrical Engineering for Sustainable Green Energy Transition, LM-29 Electronic Engineering, LM-27 Communications Engineering, LM-62 Global Politics and Euromediterranean Relations, LM-69 R Agricultural Science and Technology, LM-DATA Data Science, LM-41 c.u. Medicine and Surgery.

Obtaining the master's degree before the contract is signed results in the loss of student status, which is a necessary requirement for the award of the position.

Article 4

The application, addressed to the Head of the Teaching Department, drawn up according to the form attached to this call and duly signed on pain of exclusion, must be sent — no later than 24:00 on the 15th day following the publication date of this call — by email to internationalstudents@unict.it, indicating in the subject line: “Collaborazioni tutorato accoglienza studenti internazionali”, together with the applicant's tax code (codice fiscale) and surname.

Notarised authentication of the signature at the foot of the application is not required (Law 127/97); a copy of a valid identification document must be attached.

Article 5

- On the basis of the applications submitted, a special Committee, composed of three professors and appointed by the Head of the Teaching Department, will draw up the merit ranking of applicants, separately for each category.
- The rankings are drawn up on the basis of merit and, where applicable, an interview to assess the candidate's aptitude and knowledge of the administrative procedures related to the enrolment of international students.
- The merit indicator is calculated using the following formula:

$$IM = (Mv/30 + Cs/Ct) \times (1 - 0.1 \times Afc)$$

Where:

- IM: the merit indicator (rounded to the third decimal place);
- Mv: the weighted average grade obtained in the exams of the master's degree programme in which the candidate is enrolled;
- Cs: the number of CFU credits obtained in the master's degree programme in which the candidate is enrolled, as of the application submission date;
- Ct: the total number of CFU credits envisaged in the official study plan;
- Afc: the number of years enrolled beyond the standard programme length ("off-track" years).

In the event of withdrawal from a previous university career, the Afc parameter corresponds to the number of years of actual enrolment starting from the year of first enrolment in the active university career.

In the event of equal merit, priority will be given to:

- the student with the greater number of exams passed with distinction (lode);
- failing that, the student with the lowest fee bracket (Fascia di Contribuzione) based on ISEE value (for its calculation, please refer to the rules on fees and contributions for A.Y. 2025/26).
- If, in any of the three categories, the number of eligible candidates is lower than the number of available positions, the remaining collaborations may be awarded to eligible non-winning candidates from another category.
- The Head of Department will issue, by decree with immediate effect, the merit ranking, which will be published on the University notice board.
- Appeals against the merit rankings are admissible within 7 days of the date the rankings are posted.

Article 6

- Contracts will be signed starting from the 10th day following the publication of the final rankings.
- The collaboration contract may be terminated unilaterally by the University of Catania for serious reasons or in the event of the recipient's non-compliance.
- The collaboration does not in any way constitute an employment relationship; it does not give rise to social security or welfare treatment, nor to any consideration for the purposes of public competitive examinations.
- The University of Catania provides insurance coverage against accidents.
- The remuneration will be charged to the Administration's budget – Youth Support Fund 2025, measure No. 16881/2, cf. note from the Finance Department, prot. No. 125514 of 04.03.2026.
- Pursuant to Article 1, paragraph 3 of Decree-Law No. 105 of 9 May 2003, converted into Law No. 170 of 11 July 2003, the remuneration is exempt from personal income tax and constitutes income subject to social security contributions to the INPS Separate Management Scheme (Gestione Separata). For this purpose, the recipient is required to submit, at the INPS office in Catania, an application for registration with the Gestione Separata and, at the end of the contract, to notify its termination.

Article 7

- Recipients must carry out the duties assigned to them diligently and in compliance with the agreed schedule, as established in the assignment contract and in accordance with the tutoring project; the scheduling and arrangements for carrying out the activities will be agreed with the head of the International Students Office, who retains responsibility for and oversight of the actual performance of the activities.
- In the event of non-compliance with the above, or in the event of withdrawal, the collaboration will be revoked and the student removed from the ranking, while retaining the right to payment for work already carried out.

- Obtaining the master's degree does not interrupt the collaboration.

Article 8

- The above data are processed in accordance with EU Regulation No. 679/2016 (GDPR). The data are collected and processed solely for the institutional purposes of the University of Catania, located at piazza Università n. 2, 95131 Catania.
- Personal data are processed by manual and computerised means so as to ensure their security and confidentiality. The provision of personal data is mandatory for the assessment of eligibility requirements for the admission procedure; failure to provide it will result in exclusion.
- The privacy notice on the processing of personal data is available on the website www.unict.it, under the section "University – Personal Data Protection" ("Notices and exercise of rights").

Article 9

This notice will be published on the University notice board and on the website www.unict.it.

Article 10

For anything not expressly provided for in this call, reference is made to the applicable regulations in force.

Article 11

Pursuant to Law No. 241 of 7 August 1990, as subsequently amended and supplemented, the person responsible for the procedure covered by this call is Dr Erika Magnano, International Relations Office – General Directorate (e.magnano@unict.it).