ERASMUS MOBILITY FOR TRAINEESHIPS TO PROGRAMME AND PARTNER COUNTRIES (KA131)

A.Y. 2025/2026

This English version of the call has been drafted exclusively for purposes of publicity. For call implementation, dispute resolution and for all legal purposes, only the Italian version is valid.

Who can participate?

All students regularly enrolled in first-cycle (Bachelor's), second-cycle (Master's), third-cycle (PhD), Master programmes, Specialization Schools, or Single-cycle degree programmes at the University of Catania.

The grant can also be used by newly-graduated students, provided that the application is submitted during their final year of enrolment, before obtaining the degree. In this case, the traineeship must be carried out **after graduation** and completed **within 12 months** from the award of the degree.

Types and duration of mobility

Physical mobility

- Long-term physical mobility: minimum of 2 months (60 consecutive days)

- Short-term physical mobility: minimum 5 days and maximum 30 days, only for PhD candidates and Specialization School students

Blended mobility

- Long-term blended mobility: combines a mandatory minimum physical stay (60 days) - which can be split - and a period of virtual traineeship (zero grant).

- Short-term blended mobility: combines a mandatory minimum physical stay (5 days) - which can be split - and a period of virtual traineeship (zero grant), only for PhD candidates and Specialization School students.

Important: Erasmus mobility **cannot be carried out entirely in virtual mode.**

Eligible traineeship activities

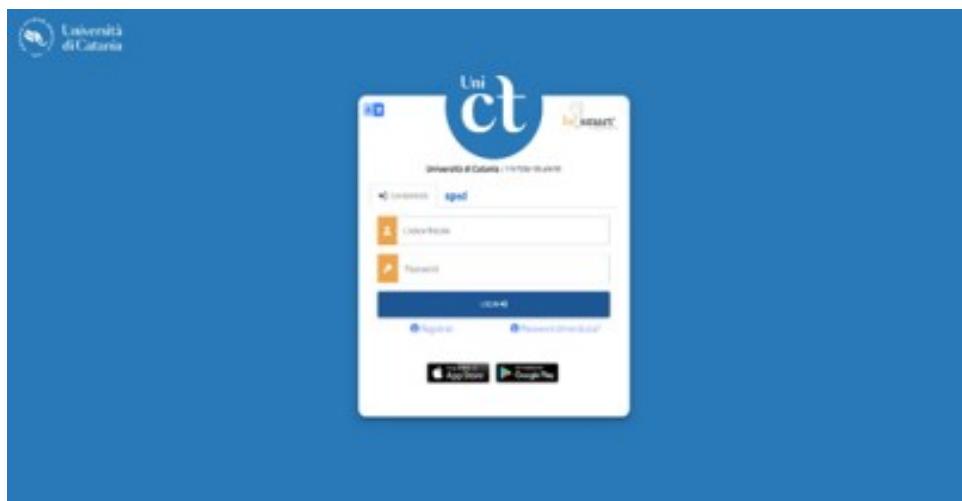The Erasmus traineeship can be used for one of the following activities:

- Curricular internships

- Training or professional internships

- Research activities

- Professionalizing thesis activities

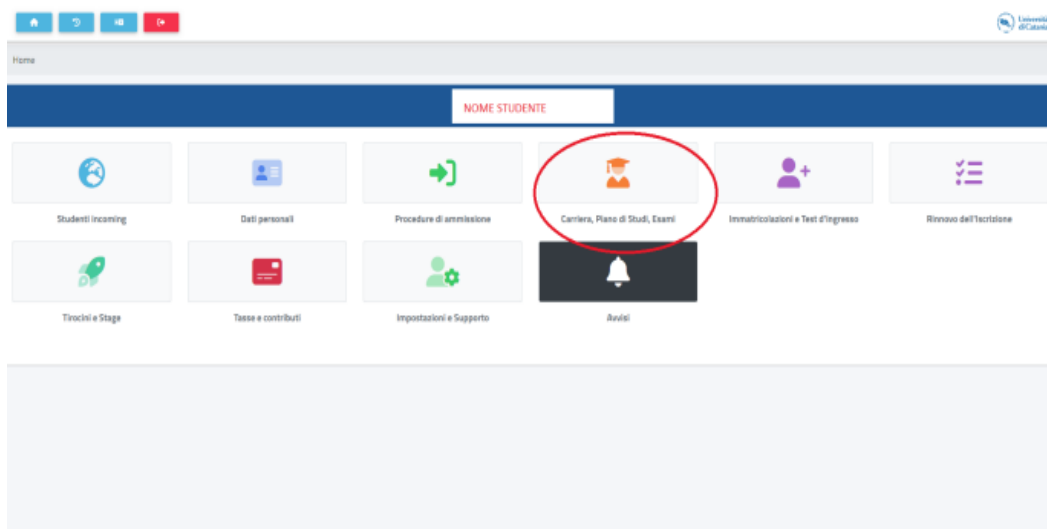**GUIDE FOR COMPLETING THE APPLICATION FORM**

The University is committed to valuing gender diversity and ensuring equal opportunities for men and women. It adopts appropriate measures to prevent discrimination, including through the use of inclusive language. The use of the masculine form in this document is solely for purposes of readability and communication clarity.

This guide explains how to submit an application for the "Call for Erasmus Traineeship Mobility towards Programme and Partner Countries" – A.Y. 2025–2026.
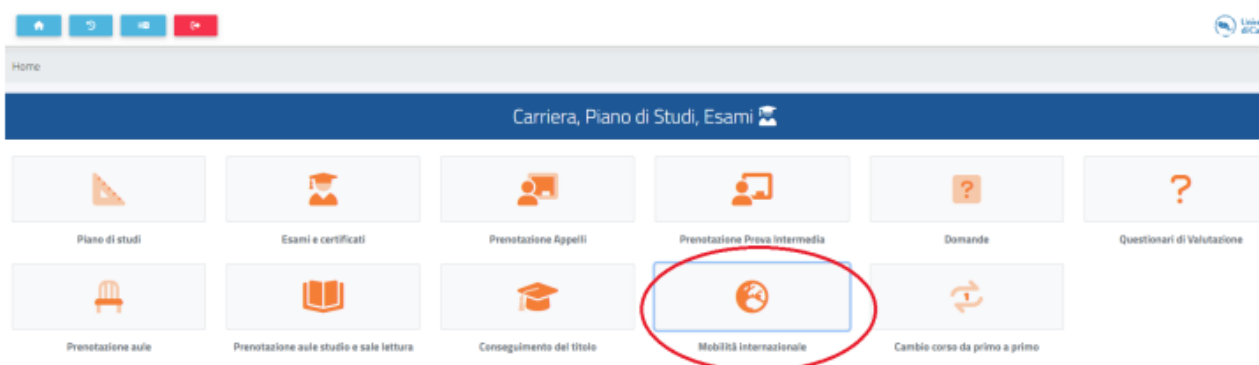
Step 1: Students must access the Smart_edu Students Portal: https://studenti.smartedu.unict.it

Step 2: Once you login you should see this page go to **Carriera, Piano di Studi, Esami**
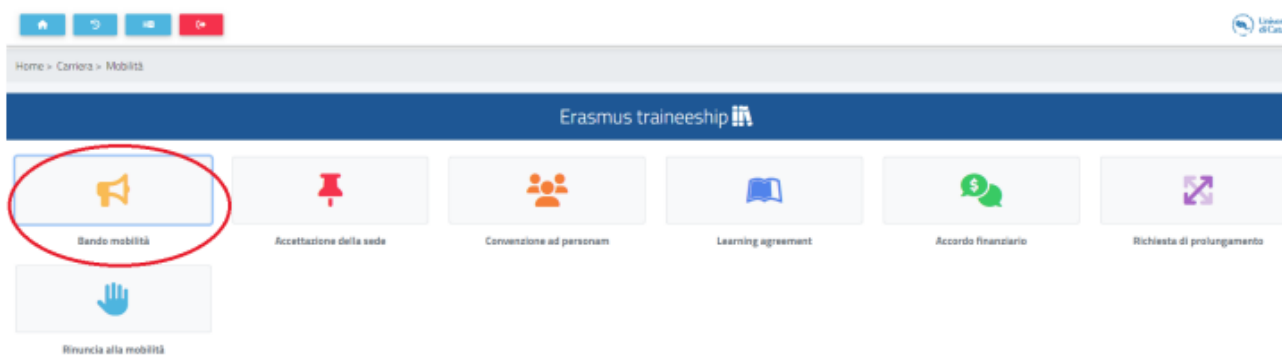
Step 3: Next step is to enter **Mobilità internazionale**

Step 4: Then you need to click on **Erasmus Traineeship**

Step 5: Click on **Bando mobilità**

Step 6: Once you enter Bando mobilità you will see a page where you need to begin filling in the **Application form**.

The Application form is divided into the following sections:

Personal Information (ANAGRAFICA)

The student must verify that the personal data shown on the platform are correct:

- Surname

- Name

- Tax code

- Nationality

- Postal address

- Telephone number

- Email

- Gender

Host Institution Acceptance (ACCETTAZIONE ENTE OSPITANTE)

To complete the application, you must provide information regarding the host institution and the proposed traineeship:

- Name of the host institution

- Location of the host institution

- Duration of the traineeship in months

- Start date

- End date

- Required language

- Required language level

Attachment 1 – Acceptance Letter (Art. 2.2)

The acceptance letter, issued and duly signed by the host institution, must specify:

- the type and mode of mobility (long-term physical, short-term physical, blended mobility)

- the working language

- the required language proficiency level according to CEFR standards

If the host institution does not specify a language requirement, a minimum **B1 level** is assumed.

The acceptance letter must be uploaded in PDF format.
It is available directly in the application form and at:
www.unict.it/it/internazionale/erasmus-tirocinio-progetto-di-ateneo

Academic Career (CARRIERA UNIVERSITARIA)

The student must enter the following information:

- Student ID number (numero di matricola)

- Level of study

- Degree programme

- Year of study

- Enrollment date

- Macro Area

- Traineeship status

Attachment 2 – Self-Certification (Autocertificazione Art. 2.2)

The self-certification must include:

- **Language proficiency**, including cases where the proof consists of a curricular exam taken during the student's academic career. The applicant must provide all necessary information to identify the language, the type of certification or exam, the date of completion, the CEFR level, the grade obtained, and the issuing institution.

- **Only for students enrolled in two-year Master's programmes and PhD candidates who completed their previous cycle of studies at another university:** a list of the exams taken and the weighted average based on the acquired credits.

- The **number of days already completed** as part of previous Erasmus mobility periods (if any).

- Any **eligibility category** for which the student is applying for the additional grant for fewer opportunities, as indicated in Art. 3.4 of the call.

✓ **Only for students enrolled in degree programmes in the medical area:** a clearance (nulla osta) issued by the Degree Programme President.

✓ **Only for PhD candidates and Specialization School students:** authorization to carry out the mobility issued by the PhD/Specialization School.

The self-certification, which must be uploaded as a PDF, is available within the online application form and at the following link:
www.unict.it/it/internazionale/erasmus-tirocinio-progetto-di-ateneo

Students must check **two mandatory boxes** in the application:

- Statements made pursuant to Art. 76 of Presidential Decree 445/2000

- Authorization for personal data processing (GDPR EU 679/2016)

Final Submission

After completing all fields, click **"Procedi"**.
A summary of all information entered will appear, allowing you to edit or submit the form.

Once submitted, you may download a PDF receipt of your completed application.
Without this document, certain requests may not be processed.

Each student may submit **only one application**.
Before the deadline, you may submit a new application **only if you cancel the previous one**.

Once all steps are completed, you will see a confirmation page indicating that your application has been successfully submitted, along with the submission number.